

# Marin County Community Development Agency

Alex Hinds, Director

## SUBDIVISION APPLICATION

### TYPE OF APPLICATION:

CERTIFICATE OF COMPLIANCE  
LAND DIVISION TENTATIVE MAP (4 or fewer lots)  
LOT LINE ADJUSTMENT (no new lots)  
SUBDIVISION TENTATIVE MAP (5 or more lots)

### TO BE FILLED IN BY PLANNING DEPARTMENT STAFF

#### FEES:

Date Received: \_\_\_\_\_ Tentative Map: \_\_\_\_\_  
Receipt No: \_\_\_\_\_ LLA/COC: \_\_\_\_\_  
Received by: \_\_\_\_\_ Cat. Exempt: \_\_\_\_\_  
Planner Assigned: \_\_\_\_\_ Initial Study: \_\_\_\_\_  
Concurrent Application: \_\_\_\_\_ Other: \_\_\_\_\_  
Time Waiver Signed: \_\_\_\_\_  
Reviewing Authority: \_\_\_\_\_ Total: \_\_\_\_\_  
(Make checks payable to: Marin County Planning Department)  
Hearing: \_\_\_\_\_  
Non-Hearing: \_\_\_\_\_  
Assessor's Parcel No. \_\_\_\_\_ Application No(s): \_\_\_\_\_  
Project Name: \_\_\_\_\_

### TO BE FILLED IN BY APPLICANT (Please type or print legibly)

*(Dual information on #1, #2, and #3 only applicable to Lot Line Adjustment)*

1. Assessor's Parcel No(s): \_\_\_\_\_ Zoning: \_\_\_\_\_  
Assessor's Parcel No(s): \_\_\_\_\_ Zoning: \_\_\_\_\_  
2. Project Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_  
Project Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_  
3. Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_  
Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

(Over)

**TO BE FILLED BY APPLICANT (continued)**

4. Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_  
(if different from owner)  
Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

5. Engineer/Surveyor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

6. All correspondence will be sent to the applicant. Please indicate any others to receive correspondence.

Name \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Project Information:

a. Name of Project (if applicable): \_\_\_\_\_

b. Total Area of Property: \_\_\_\_\_ square feet/acres

c. For Tentative Maps ONLY:

- Number of lots (units) before division: \_\_\_\_\_
- Number of lots (units or condos) after division: \_\_\_\_\_
- Area of smallest lot: \_\_\_\_\_ square feet
- Smallest street frontage: \_\_\_\_\_ feet
- Smallest average width: \_\_\_\_\_ feet
- Estimated yardage of earthwork: \_\_\_\_\_ cubic yards
- Import/export or balance of earth: \_\_\_\_\_
- Existing use of property: \_\_\_\_\_
- Proposed use of property: \_\_\_\_\_
- Exceptions requested: \_\_\_\_\_
- Describe existing and proposed improvements: \_\_\_\_\_

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## SIGNATURE

*(Dual signatures for property owners is only applicable to Lot Line Adjustment)*

I hereby certify that I have read this application form and that to the best of my knowledge, the information in this application and all the exhibits is full, complete, and correct. I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for rejecting the application, finding the application incomplete, denying the application, suspending or revoking any action taken on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem proper to the County of Marin.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Signature of Property Owner

I hereby authorize employees of the County of Marin to enter upon the subject property, as necessary to inspect the premises and process this application.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Signature of Property Owner

I hereby authorize the Planning Department to reproduce plans and exhibits as necessary for the processing of this application. Multiple signatures are required when plans are prepared by multiple professionals.

\_\_\_\_\_  
Signature of Plan Preparer

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Signature of Property Owner

The property involving this permit request may be subject to deed restrictions called Covenants, Conditions and Restrictions (CC&Rs) which may restrict the property's use and development. These deed restrictions are private agreements and are NOT enforced by the County of Marin. Consequently, development standards specified in such deed restrictions are NOT considered by the County when granting permits.

You are advised to determine if the property is subject to deed restrictions and if so, contact the appropriate homeowners association and adjacent neighbors about your project prior to proceeding with construction. Following this procedure will minimize the potential for disagreement among neighbors and possible litigation.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Signature of Property Owner

**TENTATIVE MAP  
TIME LIMIT EXTENSION SUBMISSION**

WHEREAS, the undersigned has this day tendered a tentative map for the purpose of dividing Assessor's Parcel No(s) \_\_\_\_\_, and

WHEREAS, it is impossible for the County of Marin to process said map and concurrently comply with the provisions of the California Environmental Quality Act within the time limit specified for reporting and acting on maps by Government Code Sections 66451 et seq., and

WHEREAS, unless such prescribed time limits are extended to allow a reasonable period of time to complete the additional review mandated by the California Environmental Quality Act, the County will be obligated to disapprove said map on the grounds that its environmental impact has not been properly assessed as is required by law, and

WHEREAS, the undersigned and the County desired to avoid such disapproval and allow the County sufficient time to comply with applicable provisions of the Subdivision Map Act and the California Environmental Quality Act.

NOW, THEREFORE, LET IT BE RESOLVED that in consideration of the factors described above and the significant public interest involved, the undersigned, pursuant to the provisions of Government Code Section 66451.1 and Government Code Section 21100.2, on behalf of all of the owners of property delineated on the aforesaid map, hereby agrees to extend the time limits specified by the Subdivision Map Act for reporting and acting on maps for a period of four (4) months beyond the last time limit so specified and agrees to extend the time limits specified by the California Environmental Quality Act for completing Negative Declaration for a period of two (2) months, or such lesser period of time as the County determines to be reasonably necessary to comply with the provision of the California Environmental Quality Act, including all hearings and appeals which are required thereby.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
SUBDIVIDER

By: \_\_\_\_\_  
COUNTY OF MARIN